



Quality-One International

Kaizen Course Outline

- What is Kaizen
 - Kaizen Blitz
 - Kaizen Culture
- How is Kaizen Used
- Ten Step Process
 - Define the Opportunity
 - Form the Team
 - Measure Current State
 - Identify actions
 - Verify Action Effectiveness
 - Implement Permanent Actions
 - Validate Actions
 - Create Standard Work
 - Replicate the Improvement
 - Do It Again
- Tools Used in Kaizen
 - Kaizen Boards
 - Pareto Analysis
 - Affinity Diagram
 - Ishikawa/Fishbone Diagram
 - Is / Is Not
 - Comparative Analysis
 - 5 S
 - FMEA/Risk Assessment
 - Standard Work